

Ventura County Community College District
District Council on Human Resources (DCHR)
 February 28, 2013

Present: Michael Arnoldus, Riley Dwyer, Dr. Erika Endrijonas, Dr. Jane Harmon, Alan Hayashi, Dr. Linda Kavan, Annette Loria, Valerie Nicoll,
 Ramiro Sanchez, Peter Sezzi, Erica Tartt, Jay Wysard
 Absent: N/A
 Recorder: Jennifer Holst

Meeting Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Meeting Opened	The meeting commenced at 10:02a.m			
Approval of Minutes	Motion: To approve proposed January 24, 2013 DCHR meeting minutes Moved: Ms. Dwyer, seconded: DrHarmon A			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	3. BP 7352 Emeritus Title 4. AP 7352 Emeritus Title The committee reviewed proposed BP and AP Emeritus Title drafted by Ms. Dwyer. The Human Resources Department will look to the operational aspects of the proposed procedure and will report back at the next meeting.	HR to investigate and report on operational aspects of proposed AP 7352 Emeritus Title.	Next DCHR meeting	Ms. Loria, Mr. Arnoldus, Mr. Wysard
Extension of Hiring Lists from 2 Semesters to 4 Semesters	This matter was considered in connection with AP 7120E Recruitment and Hiring: Part-time Faculty. The issue of substitutes will be placed on the next DCHR agenda.	Place on next DCHR Agenda.	Next DCHR meeting.	Ms. Holst.
District Strategic Planning Goals and Objectives 2012-2013. Board Goal Two: Strategic Objective 2 B.	Ms. Loria to ask at Chancellor's Cabinet who is writing this report and what do they want, in order to get direction on what response is required.	Consult with Chancellor's Cabinet and report instructions at next DCHR meeting.	Next DCHR meeting.	Ms. Loria
Letters of Recommendation	Keep on the agenda for next month.	Place on next DCHR agenda.	Next DCHR meeting.	Ms. Holst

Equivalency Criteria –
Anticipated Completion of
Degree