

**Ventura County Community College District
District Council on Human Resources (DCHR) Committee**

**October 29, 2009
11:00 a.m. – 1:00 p.m.**

Present: Erika Endrijonas, Susan Bricker, Robert Cabral, Valerie Lee, Ed Knudson, Patricia Parham, Ramiro Sanchez, Peter Sezzi, Andrea Adlman, Jay Wysard

Absent: Michael Arnoldus, Jeff Baker

Recorder: Laura Brower

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Open discussion	<p>Ramiro Sanchez brought up discussion of non-instruction hours – assigned hours, not library, not counselor. Patricia Parham inquired what is the nature of the work. Ramiro Sanchez advised working with the colleges on new curriculum, outreach. Patricia Parham advised to check and see if it is truly faculty work. Ramiro Sanchez claims it is faculty work and counted toward load since we have to do a CHA. Patricia Parham stated if it is coded as "other" does not count as load.</p> <p>Peter Sezzi wanted to confirm that if a faculty member does not work for 8 semesters, they are removed from the longevity list and lose all longevity. Patricia Parham confirmed and referred to page 25 of the Collective Bargaining Agreement, section 5.4b1(f).</p> <p>Peter Sezzi inquired on the status of an Academic Senate member taking leave to attend State senate membership meetings. It was discussed that each situation would be looked on as a case-by-case basis depending on the time being requested and the benefit to the college. The individual would first</p>			

