

Ventura County Community College District
District Council on Human Resources (DCHR) Committee

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Meeting Opened	The meeting commenced at 1:05 p.m.			
Approval of Minutes	The minutes from the meetings of March 25, 2010, and April 20, 2010, were approved with minor corrections.	Make corrections.	Immediately.	Ms. Holst.
Review of Policies and Procedures	<u>AP 7205 Employee Code of Ethics</u> In order to provide continuity and clarity on the draft versions we are working on, Ms. Holst will in future distribute DCHR documents in pdf format.	Drafts will go out as pdfs.	From now on.	Ms. Holst
	A subcommittee needs to be formed to review and update this procedure so that it will be in line with the Board policy.		August DCHR meeting.	
	HR will draft a procedure for the next meeting in August.	Draft AP 7205		HR
	Subcommittee volunteers/suggestions: Mr. Sezzi, Ms. Bricker, Mr. Knudson, Mr. Wysard; Dr. Hall or his designee from AFT, Mr. Sezzi suggests adding another faculty member from Ventura College, Ms. Dwyer will appoint someone, Moorpark College Academic Senate will appoint someone, Valerie Lee or another designee from the Classified staff should be appointed. Bring back any additional names for the subcommittee in August and then the subcommittee can begin revising the procedure.	Bring in subcommittee member names.	August DCHR meeting.	All DCHR members.

Agenda Item