

Ventura County Community College District

2012-2013 Academic Year
District Technical Review Workgroup – Instructional (DTRW-I)
Meeting Notes
February 27, 2014 - 1:00 p.m. – 3:00 p.m.
MEETING NOTES APPROVED AT 3.27.14 DTRW-I MEETING

Members: Chancellor’s Designee: Erika Endrijonas, Chair, (OC)
 Faculty Co-Chair: Mary Rees, Co-chair (MC)
 Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (MC), Patrick Jefferson (VC)
 Faculty Co-Chairs of Curriculum Committees: Shannon Davis (OC), Jerry Mansfield (MC), Peter Sezzi (VC)
 Additional Faculty Member: Graciela Casillas-Tortorelli (OC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
 Academic Senate Presidents: Linda Kama’ila (OC), Mary Rees (MC), Art Sandford (VC)
 Policy and Administrative Procedures: Clare Geisen (DAC) (Policy/procedure, Chancellor’s Cabinet Liaison/guest)

Absent: Lori Bennett, Graciela Casillas-Tortorelli, Clare Geisen, Patrick Jefferson, Art Sandford

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>Approval of January 23, 2014 Meeting Minutes</p>	<p>Dr. Endrijonas welcomed everyone to DTRW-I and the meeting commenced at 1:04 pm.</p> <p>The meeting notes were approved with changes. Units will no longer be listed on the meeting notes or agenda.</p>			

CURRICULUM SUBMISSIONS

**New
 Degrees/Courses/Revised
 Courses**

Curriculum Submissions:

MOORPARK

**Moorpark/Oxnard/Ventura
 Submissions**

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
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Note: All new degrees will be listed in all VCCCD college catalogs to be consistent with ADTs for courses with a grade of C or better or a “P” if the course is taken on a “pass-no-pass” basis. Even though a “pass-no-pass” is allowed, it is recommended that students complete their major courses with a grade.

Revised Courses

MATH M01A, Elementary Algebra Part A

Recommendation: This revised course was pulled for further review by the Moorpark Curriculum Committee regarding ue.egarding-11(ar)-8par()]TJ 0 -1.16(par)5(a)11.1rkorpa5(m)-6Tc 0.0.002J 076 Tw (:)Tica4a7(-3(e)--2()]

Recommendation

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
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OLD BUSINESS

**BP/AP 4020 Programs
and Curriculum
Development
BP/AP 4022 Course
Approval (no AP 4022 in
BoardDocs)**

The AO's returned with suggested revisions for BP/AP 4020 and 4022 to the February 27, 2014 DTRW-I meeting.

A change was made during the meeting to BP 4020 and the word "instructional" was added for clarification when referring to programs.

There were also changes made to AP 4020, adding "and all courses" for reviewing courses and academic programs every 5 years. Under "following criteria" a change was made to include "i.e." for the "Other"

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
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**AP 4100 Graduation
Requirements for
Degrees and Certificates**

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