

Ventura County Community College District

District Technical Review Workgroup – DTRW-SS Meeting Notes

December 5, 2013 – DAC Lakin Boardroom

3:00 p.m. – 4:30 p.m.

MEETING NOTES APPROVED AT 1.23.13 DTRW

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>reviewed at the December DTRW-SS meeting. There was discussion regarding the interpretation of completed units required. This procedure will be monitored for future abuse of academic renewal.</p> <p>BP/AP 4240 Academic Renewal was approved to move forward to Cabinet, Policy Committee, Consultation Council, and subsequently to the Board for full approval.</p>			

AP 5130 Financial Aid –

The Deans of Student Services requested more time for the Financial Aid Officers (FAOs) to review as the guidelines are changing at the current time and FAOs are currently at a conference which

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	coordinate changes with Shannon Davis, Articulation Officer, Oxnard College.			
CCLC Updates	<p>Dr. Endrijonas reviewed the latest policy and procedure updates released from the CCLC on November 18, 2013.</p> <p>The FAOs will receive BP/AP 5130 for review of updated CCLC version of this policy/procedure. The Deans of Student Services will receive BP/AP 5140 for review of updated CCLC version of this policy/procedure.</p>	Send BP/AP 5130 and 5140 to Deans of Student Services	ASAP	Laurie Nusser
Outstanding Business or Under Review by Other Workgroups	<ul style="list-style-type: none"> x DTRW-I – BP/AP 4020 Program and Curriculum Development & BP/AP 4022 Course Approval – The AO’s and EVP’s will return with suggested revisions for 4020 and 4022 to the January DTRW-I meeting to allow more time for review and revisions. x DTRW-I – BP/AP 4022 Course Approval – this is currently under review by DTRW-I and will come to DTRW-SS for student services issues. x BP/AP 5205 Student Accident Insurance – under review by DCAA/Academic Senates – moved to DOC from DCAS for further review regarding student accident insurance/sent to Academic Senates on 4.01.13 – Ms. Nusser has forwarded (11.13) to the BP/AP to Business Services for inclusion in the next DCAS agenda on November 21 and was then moved from DCAS to DOC by request of Brian Fahnestock. x BP/AP 5300 Student Equity – need to wait on further information from State Chancellor’s Office regarding finalizing guidelines for student equity plans. 			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
NEXT MEETING	Thursday, January 23, 2014 – 3:00 p.m. – DAC Lakin Boardroom			