

MINUTES

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
RETIREMENT BOARD OF AUTHORITY MEETING
DECEMBER 6, 2011
10:00 AM- 12:00 PM

VENTURA COUNTY COMMUNITY COLLEGE
DISTRICT BOARD ROOM
255 WEST STANLEY AVENUE, SUITE 150
VENTURA, CA 93001
(805) 652-5500

I. CALL TO ORDER

The Meeting was called to order at 10:05 AM by RW Washington Account Manager Keenan Financial Services.

II. ROLL CALL

RETIREMENT BOARD OF AUTHORITY (the "Board") MEMBERS :

Vice Chancellor, Business and Administrative Services

Vice Chancellor, Human Resources

Director of Fiscal Services

Director of Human Resources Operations

Susan Johns
Patricia Parham
Mary Anne McNeil
Jay Wysard

PROGRAM COORDINATOR :

IV. APPROVAL OF MINUTES

A motion was made by Board member Susan Johnson to approve the minutes of the previous meeting as presented. The motion was seconded by Board member Mary Anne McNeil and unanimously carried by the Board.

- Investors are over confident and think they are better at making choices than they really are.
- Loss Aversion / Future Regret – “Once burned, twice shy” 85% of investors sell winners faster than losers, Investors are four times more likely to sell a winner than a loser, Investors are two times more likely to repurchase ex-winners than ex-losers.

Today’s financial markets may give investors cause to doubt the wisdom of investing in stocks. In order to provide some perspective on current market conditions, Cary also provided “A Case for Waiting out the Storm.” His illustration showed a \$100,000 invested in the S&P 500 on January 1, 1973. After one year the investment showed a negative position of \$57,378.00. He then showed what two different investors did at that time. Investor #1 gave up and “threw the towel”, he removed the \$57,378 from the Market and Reinvested in an Interest Bearing CD at 5% after 10 years he had an investment position of \$93,642.00. Investor #2, kept his position of \$57,378 invested in the S&P 500 rather than going to cash. After 10 years he showed a position of \$244,437.00. Recent historical experience has shown that there are many good reasons for investors to consider remaining invested in the capital markets.

to the meeting. Chuck briefly discussed Board member requirements to complete Form 700 and explained how Form 700 is different from their overall EBPT Trust fiduciary liability and Conflict of Interest mandates. Relative to Fiduciary Liability and Conflict of Interest, Chuck noted that Keenan's Futuris governance structure does not allow proprietary investments by any Fiduciary or Consultant serving the Ventura County Community College District's OPEB Trust portfolio.

From the initial draft materials provided to Board members, a training program will be developed (approximately 1 1/2 hours) that can take place at a regular Retirement Board of Authority (RBOA) meeting or a special meeting tailored to the training program. Chuck advised the Board that he is working with an attorney to structure a comprehensive training program on Fiduciary Liability and Conflict of Interest: Policies & Procedures relative to the District's OPEB Trust.

This training program will also provide a Board Resolution indicating that this Education will occur annually. As Board members have signed Form 700, Chuck proposed that this commitment be extended to the District's OPEB Trust protocols with each Board member signing the Resolution. Chuck advised that we are about six months away from completing our formal training program.

Board member Susan Johnson wondered about provisions of the Resolution. Scott Rankin of Benefit Trust Company (BTC) responded by indicating that provisions of the Resolution are structured to parallel the provisions of the California Constitution. Implications for the Retirement Board of Authority (RBOA) is to make sure what is being done rather than the "Board" is personally responsible for doing.

Chuck suggested that the training program could occur during the RBOA Meeting in June.

IX. INFORMATION

RETIREMENT BOARD OF AUTHORITY COMMENTS

Chuck Thompson of RPM Consultant Group noted that the Board Resolution mentioned in the previous Agenda Item needs to go to the Board of Trustees of Ventura County Community College District. RBOA member Susan Johnson advised that she felt the Board Resolution need not be sent to the Board of Trustees. Chuck indicated that he will inquire from his attorney if this is a requirement.

X. DATE, TIME AND AGENDA ITEMS FOR NEXT MEETING

The next Retirement Board of Authority (RBOA) Meeting is scheduled as follows:

- March 27, 2012: 10:00 AM-12:00 PM.
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XI. ADJOURNMENT

A motion was made by Board member Susan Johnson to adjourn the meeting at 11:04 AM. The motion was seconded by Board member Patricia Parham and unanimously carried by the Board.

Americans with Disabilities Act: The Ventura County Community College District Retirement Board of Authority conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a meeting of the Ventura County Community College District Retirement Board of Authority, shall be made to: Susan Johnson, Vice Chancellor, Business and Administrative Services, Ventura County Community College District, 255 Stanley Avenue, Suite 150, Ventura, CA. 93001.